

## Specimen Application Form

Open recruitment for permanent posts of Assistant Cook, Office Assistant, and Sanitary Labourer in the Primary Non-Technical Service Category of the National Police Academy, under the Ministry of Public Security and Parliamentary Affairs.

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**(For Office Use Only)**

|                  |  |
|------------------|--|
| Post Applied For |  |
|------------------|--|

(Write the relevant number in the box  
(Assistant Cook – 2 / Office Assistant – 3 / Sanitary Labourer – 4)

**Note:** The post applied for cannot be changed.)

|                       |  |
|-----------------------|--|
| Medium of Application |  |
|-----------------------|--|

(Write the relevant number in the box: Sinhala – 2 / Tamil – 3 / English – 4)

**Note:** The medium of application cannot be changed.

- 01. 1.1 Name with initials: Mr./Mrs./Miss  
(In English capital letters) .....  
.....
  
- 1.2 Full Name:  
(In English capital letters) .....  
.....
  
- 1.3 Full Name:  
(In Sinhala/Tamil) .....  
.....
  
- 02. 2.1 Permanent Address:  
(In Sinhala/Tamil) .....  
.....
  
- 2.2 Permanent Address:  
(In English capital letters) .....  
.....

2.3 Telephone Number::

Landline: ..... Mobile : .....

03. 3.1 Ethnicity:  Sinhala- 1 / Tamil- 2 / Muslim- 3 / Other- 4

3.2 Gender:  Male - 1 Female - 2  
(Write the relevant number in the box)

3.3 Marital Status:  Married - 1 Unmarried - 2  
(Write the relevant number in the box)

3.4 Date of Birth: Year :  Month :  Day :

3.4 Age as at 29.05.2026: Years :  Months :  Days :

3.6 National Identity Card Number:

04. Educational Qualifications:

4.1 **Year of sitting the G.C.E. (O/L) Examination:**  
(A copy of the certificate must be attached to confirm that the examination was sat)

4.2 Experience relevant to the post:

- i. Institution: .....
- ii. Qualifications: .....
- iii. Effective date of qualifications : .....

05. Have you ever been convicted by a court of law?  
(Tick (✓) in the appropriate box. If yes, give details.)

|     |                          |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
|-----|--------------------------|

|    |                          |
|----|--------------------------|
| No | <input type="checkbox"/> |
|----|--------------------------|

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06. Declaration of the Applicant:

I declare that the information provided by me in this application is true and accurate, and that all sections have been completed correctly. I am aware that if this declaration is proven false, I will be disqualified before appointment, and if discovered after appointment, I will be subject to dismissal. I also agree to abide by all rules and regulations.

.....  
Date

.....  
Signature of Applicant

07. Certification of Applicant's Signature:

The applicant's signature must be certified by one of the following:

- Principal of a Government School
- Justice of the Peace
- Commissioner for Oaths
- Attorney-at-Law
- Notary Public
- Commissioned Officer of the Armed Forces
- Government officer holding a permanent post with a basic monthly salary exceeding Rs. 72,280

I certify that Mr./Mrs./Miss ..... is personally known to me and that he/she signed this application in my presence on .....

.....  
Date

.....  
Signature of Certifying Officer

Full Name:

Designation:

Date:

(Official seal must be affixed)